



DEPARTMENT OF THE NAVY

U.S. NAVAL HOSPITAL
YOKOSUKA, JAPAN
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IN REPLY REFER TO

4100

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30 Jun 20

U.S. NAVAL HOSPITAL YOKOSUKA POLICY STATEMENT "ENERGY CONSERVATION"

Conservation of energy and water is a top priority at U.S. Naval Hospital, Yokosuka, Japan and a significant factor in all decisions, procedures and practices. All staff members play a vital role in this effort. Department Heads are responsible enforcement of this policy in their areas of responsibility under OPNAVINST 4100.5E. The following are specific expectations:

- a. Lights will be turned off when rooms are empty.
- b. Keep doors and windows closed in air conditioned buildings. Do not block air vents nor adjust the thermostat outside of the posted range. Report incorrect temperatures via a Defense Medical Logistics Standard Support (DMLSS) work request.
- c. Set computer system settings so that monitors shut off and switch to sleep mode, maximizing energy savings.
- d. Personal refrigerators, coffee machines or water heaters and cooking devices are not allowed. Shared appliances in lounges and coffee mess areas will be minimized.
- e. Personal space heaters are not allowed unless specifically authorized as a reasonable accommodation.
- f. Any identified energy wasting deficiencies will be promptly reported via a DMLSS work request.
- g. Monitor energy usage by building with installed metering and reducing overall usage by one percent annually.
- h. Energy conservation will be one of the criteria used to prioritize facility renovation and repair projects.

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